## **European School Education Platform Support**

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## ?How can I edit the information of an organisation/school

Koen - 2025-03-26 - Schools & Organisations

The steps to change the information of your organisation/school depends on whether it is :eTwinning-validated or not. To find out the validation status

Click on your name in the top-right •

'Click on 'My profile •

In the 'Organisations' tab, check the "eTwinning validation status" of the • organisation

?Is your organisation eTwinning-validated

For the moment this is not possible. In the future, you will be able to request changes, which your National Support organisation will then need to approve. When this functionality becomes available on the platform, it will be communicated to all eTwinners. For the now, .contact your National Support Organisation

?Is your organisation not eTwinning-validated

Administrators of the organisation can edit its details. On the 'Organisations' tab on your
.'profile, click on the three dots and choose 'Edit organisation