European School Education Platform Support

Taking a screenshot or making a screen recording

Koen - 2026-10-14 - General

Screenshots and/or screen recordings help a lot in debugging a technical issue. Please see below instructions for different systems.

Windows

- **Use the built-in snipping tool:** In Windows 10 and later this works with all browsers. You can use the *PrtScn* button or the combination *Windows + Shift + S*.
    - To take a screen *recording* (available if your system is updated) you can click on the video camera icon, or use the combination *Windows + Shift + R*.
- Use the Xbox Game Bar for screen recordings: This works on Windows 10 and later with all browsers; it only captures 1 screen at a time (the active screen). To activate it, press *Alt + Windows + R*. You will find the recordings in the folder Videos > Captures.
- Download & use Flameshot
- Download & use ShareX from their website, or get it in the Microsoft app store

macOS

- **Use the Screenshot toolbar:** To view the Screenshot toolbar, press these three keys together: *Shift + Command + 5*. You will see on-screen controls for recording the entire screen, recording a selected portion of the screen, or capturing a still image of your screen.
- Use QuickTime Player: Open QuickTime Player from your Applications folder, then choose File > New Screen Recording from the menu bar.
- Download & use Flameshot

Linux

- **Use GNOME's screen recording tool**: If your distribution uses a recent version of GNOME (like Ubuntu) or derivatives (like Cinnamon on Linux Mint), you can use this tool. You will find the recordings in the folder Videos > Screencasts.
- **Use KDE’s screen recording tool Spectacle**
- Download & use Flameshot
- Find some other alternatives

What about mobile devices?

Screenshots and screen recordings from mobile devices are not very useful to us. They don't display all necessary information because of the screen size. Please use a laptop or computer.